

# Eltham Primary School

## ANTI-BULLYING POLICY

### **Definition:**

A person is bullied when someone, or a group of people, deliberately upset or hurt another person or damage their property, reputation or social acceptance on more than one occasion. There is an imbalance of power in incidents of bullying with the bully or bullies having more power at the time due to age, size, status or other reasons.

### **Rationale:**

The school will provide a positive culture where bullying is not accepted, and in so doing, will ensure the following are upheld

- the right of respect from others
- the right to learn or to teach
- the right to feel safe and secure in their school environment at all times.

### **Aims:**

- To reinforce within the school community what bullying is, and the fact that it is unacceptable.
- To alert everyone within the school community of the signs and evidence of bullying and to build ensure bullying is reported to staff whether a person is an observer or a victim.
- To ensure that all reported incidents of bullying are followed up appropriately.
- To seek parental and peer-group support and co-operation at all times.

### **Implementation:**

- Bullying may consist of physical harm, harassment, verbal insults or hurtful remarks, or actions designed to hurt somebody's reputation, social standing or to cause humiliation. Bullying may be carried out directly or indirectly, and may include the use of digital technologies such as social network sites, websites or on-line chat rooms.
- Our school has adopted a zero tolerance position on bullying.
- Our school will combat bullying by providing a safe, secure and stimulating learning environment based on the North Western Region's 'Effective School's model'.
- We have adopted a four-phase approach to bullying.

#### **A. Primary Prevention:**

- Professional development for staff relating to bullying, harassment and proven counter measures.
- Each classroom teacher to clarify with students the types of bullying, as well as the consequences and impact of bullying.
- Community awareness and input relating to bullying, its characteristics and the school's programs and response, complemented by clear processes for reporting suspected bullying.
- The provision of programs that promote inclusiveness, resilience, life and social skills, assertiveness, conflict resolution and problem solving will form an integral part of our curriculum. In particular, assertiveness training and bystander training that builds skills in children to challenge and/or report unacceptable behaviour will be central to our curriculum.
- A bullying survey to be introduced, administered and responded to annually.
- The 'Bounce Back' program to be implemented across the school.
- Anti-bullying messages and posters will be displayed around the school.
- A Buddy System will be continued the school.

- Teachers and children will be trained in cybersafety. Cybersafety awareness programs will be provided for parents and cybersafety will form part of each child's ICT curriculum.

**B. Isolated, Infrequent or Less Serious Incidents:**

- All instances of suspected bullying or inappropriate behaviour must be responded to by staff.
- Parents are encouraged to contact the school if they suspect a bullying or behaviour problem.
- The school will reinforce with children the importance of appropriately reporting incidents of inappropriate behaviour involving themselves or others, and the imperative that staff respond appropriately and proportionally to each allegation consistent with the school's Student Code of Conduct, including the proper reporting and recording of the incident on our on-line CASES behaviour tracker.
- Parents are to be contacted if their child is alleged to have been bullied or experienced inappropriate behaviour, or if their child appears to have behaved inappropriately or bullied someone else.
- Appropriate and proportional consequences may include a verbal apology, writing a letter of regret, completing a Behaviour Incident booklet/information sheet, loss of privileges etc.
- Public recognition and reward for positive behaviour and resolution of problems will occur as appropriate.

**C. Repetitive or Serious Incidents:**

- Serious incidents and/or repetitive incidents of bullying or unacceptable behaviour must be reported, responded to by staff and documented.
- Serious incidents are those that include physical assault, sexual assault, criminal activity involving theft or serious damage of property, serious threats or homophobic bullying etc.
- All such incidents or allegations will be properly investigated and documented a member of principal Class. Depending upon the nature of each incident, they may be also be reported to and investigated by police, reported to the Student Critical Incident Advisory Unit, and/or reported to the School Services Unit
- The school may contact support professionals such as Welfare officers, Welfare coordinators or Councillors and/or Student Support Officers for assistance and support.
- Students and staff and parents identified by others as bullies will be informed of allegations.
- Both bullies and victims will be offered counselling and support.
- All repetitive or serious incidents must be brought to the attention of the principal class members of the school.
- The most appropriate staff member will contact parents of the targeted child. Principal class members will contact alleged perpetrators unless advised by police etc not to do so.
- Regional office will provide support as appropriate, and the principal will monitor the investigation and review the situation until matters are appropriately resolved.
- Consequences of repetitive or serious incidents may include criminal charges, suspension, expulsion, loss of privileges, counselling, conciliation or any other consequences consistent with the school's Student Code of Conduct.
- Parents or community members who bully or harass or abuse staff will be provided with official warnings, and if necessary referred to the police, and/or have Trespass restrictions placed upon them by the principal consistent with the Summary Offences Act.

**D. Post Incident:**

It is important that appropriate strategies are put in place after the incident has been resolved for all students involved. Appropriate strategies may include:-

- conciliation meetings between all parties and or meetings with parties separately
- ongoing monitoring of students involved.
- identification of an agreed key contact staff member for each student involved.

- follow-up meetings regarding each child's management strategy.
- ongoing communication with parents.
- counselling from appropriate agencies of support officers etc for both parties.
- reinforcement of positive behaviours and appropriate behaviour strategies.

**Evaluation:**

This policy will be reviewed in March 2014

This policy was last ratified by School Council on....

**18.06.2013**